Introduction / Contact Information

- Evacuation procedure (Afterhours and weekends) - Barr Smith Lawns or Goodman Crescent.

- www.architecture.adelaide.edu.au

- Contact: School of Architecture and Built Environment Front Office – 8313 5836
  architecture.enquiries@ask.adelaide.edu.au

**SABE Office hours**

- Monday – Friday 9am-5pm

Student adviser drop-in hours

@ Hub central (L3 – near Ask Adelaide)

- Tues 2pm to 4pm
- Wed 2pm to 4pm
- Thu 10am to 12pm
- Fri 10am to 12pm
Program structure

Bachelor of Architectural Design - Undergraduate
(3 years) – 72 units
24 units per year
12 units per semester
6 semesters

Level 1 (Year 1)

Level 2 (Year 2)

Level 3 (Year 3)

Level 1 (Year 1) – PG

Level 2 (Year 2) – PG

Level 3 (Year 3) – PG

Masters -Postgraduate
M. Arch
M. Land. Arch
M. Plan (Urban Design)
M. Plan
M. Prop
M. Arch & M. L. Arch
M. L. Arch & M. Plan (UD)

Min entry req. =
Minimum GPA of 4.2

Min entry req. =
Minimum GPA of 5.0
Program structure

<table>
<thead>
<tr>
<th>Level 1 (Year 1)</th>
<th>Level 2 (Year 2)</th>
<th>Level 3 (Year 3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DESIGN LA</td>
<td>DESIGN A/LA/UD</td>
<td>DESIGN LA</td>
</tr>
<tr>
<td>ENV 1</td>
<td>ENV 2</td>
<td>ENV 3</td>
</tr>
<tr>
<td>CONST 1</td>
<td>CONST 2</td>
<td>H+T 3</td>
</tr>
<tr>
<td>REP 1</td>
<td>REP 2</td>
<td>H+T 2</td>
</tr>
<tr>
<td>H+T 1</td>
<td>H+T 3</td>
<td>6</td>
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<tr>
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<td>6</td>
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<td>3</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>36</td>
<td>36</td>
<td>72</td>
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</table>

<table>
<thead>
<tr>
<th>DESIGN STUDIO</th>
<th>REPRESENTATION/DRAWING/COMMUNICATION</th>
<th>CONSTRUCTION/TECHNOLOGY</th>
<th>SUSTAINABILITY/ENVIRONMENTS</th>
<th>HISTORY AND THEORY</th>
<th>ELECTIVES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design studios in architecture, landscape architecture and urban design</td>
<td>36</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>72</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Total Units: 72
• Design Class rooms (DCR East, DCR South, etc)

• CAD Suite (24 hour):
  – Architecture software etc, colour laser printing, scanners, video projectors

• ADSA – Student Association

• SONA

• 4th Year Studio – Barr Smith South 522a/b

• Final Year Studio (5th year) – Barr Smith South 540a/b

• Model making laboratory + Arch Eng lab (shared)
  (3D printer, two laser cutters and two 3D scanners)
Architecture Computer Suite
Final Year Studio (5th year) - before
Final Year Studio (5th year) - after
Final Year Studio (5th year) - after
Model Making Lab
What courses to enrol


Bachelor of Architectural Design

- Campus: North Terrace Campus
- Degree Type: Bachelor
- Duration: 3 years full-time
- SATAC Code: 314131
- ATAR: 55.65

- Program Outline
- Program Structure
- Admission and Fee Information
- Areas of Specialisation
- Study Plans

Advanced Standing / Recognition of Prior Learning & Portfolio requirements

A submission of a Portfolio, academic transcript and list of course syllabus are required for entry into the Undergraduate Bachelor of Architectural Design program for applicants who wish to seek advanced standing / recognition of prior learning for studies completed at a Tertiary Institution, or TAFE SA, other Universities.

The portfolio shall be printed on A3 in hardcopy or submitted in electronic form. All CAD drawing files are to be supplied as PDF's in a single document not exceeding 100MB. Consider the legibility and hierarchy of your images and text.

The portfolio is used to assess design skills and knowledge and should demonstrate familiarity with a range of design processes and media. Representation media should ideally include, but are not limited to: Adobe Photoshop, InDesign, Illustrator, AutoCAD, Revit and other 3D packages, as well as hand drawing, sketching, painting, collage, model-making and photography of models. In addition to final rendered images, include information on the process of design development and construction documentation if any. The folio may include material developed with others in an office/practice situation where this is clearly referenced and the applicant's contribution explained.

Architectural Design
What courses to enrol

Do a search for Course planner on the uni website
What courses to enrol

Do a search for Course planner on the uni website
School website - Prof Unified

http://www.architecture.adelaide.edu.au/
School website - Prof Unified

www.architecture.adelaide.edu.au

Access Adelaide

- Allows you to select class times as you enrol and print a personalised weekly timetable once you have completed your enrolment.

Access Adelaide

Access Adelaide

Please note: Access Adelaide is unavailable due to backup from 1:30am each night for about 30 minutes.

Need Some Help?

Forgotten your password?
Login to Access Adelaide

• Your username and password
  • Advised in your welcome package.
  • Your username is your student ID with an ‘a’ in front.
  • The same for email, accessing computers on campus and Access Adelaide.

• If you have forgotten your password, please go to the Hub Central (Ask Adelaide with ID)

• Ensure you change your password regularly.
Login to Access Adelaide

Enrolment Checklist

You must complete all checklist items before you can enrol. If you can’t complete all items at once, you can return later.

<table>
<thead>
<tr>
<th>Step</th>
<th>Task</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Complete the University of Adelaide Student Declaration</td>
<td>Not Completed</td>
<td>Check</td>
</tr>
<tr>
<td>2.</td>
<td>Check your addresses</td>
<td>Not Completed</td>
<td>Complete Task 1 First</td>
</tr>
<tr>
<td>3.</td>
<td>Check your telephone numbers</td>
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<td>Complete Task 2 First</td>
</tr>
<tr>
<td>4.</td>
<td>Check your emergency contact information</td>
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<td>Complete Task 3 First</td>
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<td>5.</td>
<td>Check your statistical details</td>
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<td>Complete Task 4 First</td>
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<td>6.</td>
<td>AUU Membership</td>
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<td>Complete Task 5 First</td>
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<td>7.</td>
<td>Check your payment options</td>
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<td>Complete Task 6 First</td>
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<td>8.</td>
<td>Check your expected program completion year</td>
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<td>Complete Task 7 First</td>
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<table>
<thead>
<tr>
<th>Program</th>
<th>Plan</th>
<th>Status</th>
<th>Enrolment Open Time</th>
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<tbody>
<tr>
<td>Bachelor of Commerce</td>
<td>B.Commerce Plan</td>
<td>Active in Program</td>
<td>Open now</td>
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</tbody>
</table>
Access Adelaide

Enrolment List - 2012 Semester 2

This icon indicates that you will not be able to enrol or access other University services. Please follow the instructions below.

<table>
<thead>
<tr>
<th>Reason</th>
<th>Instruction</th>
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<tbody>
<tr>
<td>Account Overdue</td>
<td>Your account details can be viewed on the 'My Account' screen. Please arrange to pay your outstanding account by one of the options detailed under 'My Invoices'.</td>
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</table>

Undergraduate 2012 Semester 2

<table>
<thead>
<tr>
<th>Subject</th>
<th>Catalog Nbr</th>
<th>Course Title</th>
<th>Course Components</th>
<th>Official Grade</th>
<th>Progress Units</th>
<th>Enrolment Status</th>
<th>Program</th>
<th>Actions</th>
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</thead>
<tbody>
<tr>
<td>DESST 1507</td>
<td>1507</td>
<td>Construction I</td>
<td>Tutorial (22141) Seminar (22137) Lecture (22136) Workshop (22142)</td>
<td>FNS</td>
<td>3.00</td>
<td>Enrolled</td>
<td>BDEST</td>
<td></td>
</tr>
</tbody>
</table>

Census Date: 31/08/2012
Last Day to WIP: 14/09/2012
Last Day to WIP: 26/10/2012

DESSST 1508 | 1508 | Environment I | Tutorial (21565) Lecture (21561) | FNS | 3.00 | Enrolled | BDEST |

Census Date: 31/08/2012
Last Day to WIP: 14/09/2012
Last Day to WIP: 26/10/2012

Change Semester | Upload Timetable | Activity Time
Rules

1. Get Help Early!
2. Anything more than a PASS is wasted effort” Is NOT the Correct Attitude.
3. If you don’t show up / interact you will FAIL!
### Rules

Your Transcript is MORE important than your Parchment

(Especially for your first job)

<table>
<thead>
<tr>
<th>2012 Academic Year</th>
<th>Subject Area</th>
<th>Catalogue Number</th>
<th>Description</th>
<th>Units</th>
<th>Mark</th>
<th>Grade</th>
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<tbody>
<tr>
<td>2012 Semester 1</td>
<td>DESST</td>
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<td>Design Studio I</td>
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<td>DESST</td>
<td>1504</td>
<td>Representation I</td>
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<td>DESST</td>
<td>1505</td>
<td>History Theory I</td>
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<td></td>
<td></td>
<td><strong>Total Units Passed:</strong></td>
<td>0.00</td>
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<table>
<thead>
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<th>Subject Area</th>
<th>Catalogue Number</th>
<th>Description</th>
<th>Units</th>
<th>Mark</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>DESST</td>
<td>1506</td>
<td>Design Studio II</td>
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<td></td>
<td><strong>Fail No Submission</strong></td>
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<tr>
<td></td>
<td>DESST</td>
<td>1507</td>
<td>Construction I</td>
<td>3.00</td>
<td></td>
<td><strong>Fail No Submission</strong></td>
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<td></td>
<td>DESST</td>
<td>1508</td>
<td>Environment I</td>
<td>3.00</td>
<td></td>
<td><strong>Fail No Submission</strong></td>
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<tr>
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<td></td>
<td></td>
<td><strong>Total Units Attempted:</strong></td>
<td>12.00</td>
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<td></td>
<td></td>
<td><strong>Total Units Passed:</strong></td>
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### Rules cont

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<thead>
<tr>
<th>Subject Area</th>
<th>Catalogue Number</th>
<th>Description</th>
<th>Units</th>
<th>Mark</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>DESST</td>
<td>2519</td>
<td>Design Studio IV</td>
<td>6.00</td>
<td>81</td>
<td>Distinction</td>
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<tr>
<td>DESST</td>
<td>2520</td>
<td>Representation II</td>
<td>3.00</td>
<td>75</td>
<td>Distinction</td>
</tr>
<tr>
<td>DESST</td>
<td>2521</td>
<td>History Theory II</td>
<td>3.00</td>
<td>88</td>
<td>High Distinction</td>
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</table>

Total Units Attempted: 12.00
Total Units Passed: 12.00

Prize Details:
The R.A.I.A. (S.A. Chapter) Prize for Bachelor of Design Studies Level II Compulsory Courses
The Laurence T. Schneider Prize in Art History and Theories

#### 2016 Academic Year

##### 2016 Semester 1

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Catalogue Number</th>
<th>Description</th>
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<th>Grade</th>
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<tr>
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<td>Design Studio V</td>
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<td>High Distinction</td>
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<td>DESST</td>
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<td>Construction III</td>
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<td>DESST</td>
<td>3515</td>
<td>Representation III</td>
<td>3.00</td>
<td>85</td>
<td>High Distinction</td>
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</table>

Total Units Attempted: 12.00
Total Units Passed: 12.00

##### 2015 Semester 2

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<tr>
<th>Subject Area</th>
<th>Catalogue Number</th>
<th>Description</th>
<th>Units</th>
<th>Mark</th>
<th>Grade</th>
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<tbody>
<tr>
<td>DESST</td>
<td>3516</td>
<td>Design Studio VI</td>
<td>6.00</td>
<td>85</td>
<td>High Distinction</td>
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<tr>
<td>DESST</td>
<td>3517</td>
<td>Environment III</td>
<td>3.00</td>
<td>92</td>
<td>High Distinction</td>
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<tr>
<td>DESST</td>
<td>3518</td>
<td>History Theory III</td>
<td>3.00</td>
<td>91</td>
<td>High Distinction</td>
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</table>

Total Units Attempted: 12.00
Total Units Passed: 12.00

### END OF UNDERGRADUATE RECORD

BEGINNING OF POSTGRADUATE COURSEWORK RECORD

#### ACADEMIC PROGRAM RECORD:

**Master of Architecture**

<table>
<thead>
<tr>
<th>Program</th>
<th>Plan</th>
<th>Sub Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Architecture - coursework</td>
<td>Status: Admit</td>
<td>Status: Matriculation</td>
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<tr>
<td>Date: 22-DEC-2015</td>
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<tr>
<td>Date: 31-DEC-2015</td>
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</tr>
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</table>

### END OF POSTGRADUATE COURSEWORK RECORD

---END OF TRANSCRIPT---
Program advice

- LEVEL I (or Year 1) courses are courses beginning with 1 in front, eg. DESST 1503 and so forth for level II and III courses.

- There may be field trips in your program in which you are to attend. Students need to pay for accommodation and transport for off-campus field trips. Amount will be announced in the course.

- Format of courses – most will be LEC (2hr) followed by TUT / STUDIO (1hr) for 12 weeks OR LEC (2hr) followed by TUT / STUDIO (1hr) for 8 weeks and WSHP (2hrs) + SEM (1hr) for 4 weeks.

Orientation Week (O Week)

- Refer to University website http://www.adelaide.edu.au/student/firstyear/orientation/ for a complete list of all Orientation Week (O Week) Activities for Bachelor of Architectural Design students.

- Please note that these activities are regarded by the School as mandatory.
Program advice

Other matters – please take ownership and responsibilities for your own actions.

• University’s expectation that students will dedicate a **MINIMUM** of 48 hours per week (contact & out-of-contact) to complete studies based on a full-time loan.

  This is considered a full-time job so it is your responsibility to manage your studies, workload, personal life etc. In terms of studies and part-time work – look at the bigger picture and work will have to fit your studies (timetable, assignment due dates etc), not the other way.

• Modified arrangements (please take time to read these policies):
  [http://www.adelaide.edu.au/policies/3303/?dsn=policy.document;field=data;id=5703;m=view](http://www.adelaide.edu.au/policies/3303/?dsn=policy.document;field=data;id=5703;m=view)
Program advice

COMMENCING Domestic Student 2016
* There will be a Program & Course advice session for Commencing Domestic students (Undergraduate) on Tuesday 02 Feb 2016 (10.00am) held at 309 Hughes Lecture Theatre followed by the enrolment session at 11.30am at Barr Smith South 539 Architecture Computer Suite.

COMMENCING International Students 2016
* There will be a Program & Course advice session for Commencing International students on Tues 16 Feb 2016 at the Barr Smith South 539 Architecture Computer Suite.

Bachelor of Architectural Design (Undergraduate) - 9.30am to 11.00am
Postgraduate (for non Bachelor of Architectural Design graduates) - 11.00am to 12.30pm

Postgraduates will need to attend the two workshops with Learning Advisor - Athena Kerley.

Professions Learning Centre
Workshops: Semester 1, 2016 (TBC)

Postgraduate Programs – School Of Architecture and Built Environment

<table>
<thead>
<tr>
<th>Workshop Title</th>
<th>Date/Time/Location</th>
<th>Learning Co-ordinator</th>
<th>Learning Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active Reading Skills</td>
<td>Thurs 18 Feb 10.00am - 12.00pm Nexus 10 UEB34</td>
<td>Athena Kerley</td>
<td>Strategies for actively and efficiently reading academic journal articles within the discipline</td>
</tr>
<tr>
<td>Integrating Sources into Academic Writing</td>
<td>Fri 19 Feb 10.00am - 12.00pm Nexus 10 UEB34</td>
<td>Athena Kerley</td>
<td>Awareness of characteristics of academic writing at postgraduate level</td>
</tr>
</tbody>
</table>

CONTINUING students

There has been program revisions for the following programs from 2015: Master of Planning / Master of Planning (Urban Design).

If you require course advice or have difficulty enrolling please contact the Student Adviser, Clement Low via email or on 8313 5877.

To view a description of the courses and the tutorial and lecture times please visit the Course Planner.

The on-line enrolment information can be found on the enrolments web-site, This includes information about the enrolment open times and the steps for enrolment.
Program advice

- CAD 538 / 539 lab hours
  - Eating is permitted, NO Alcohol – *Big Brother is watching!*
  - Please clean up your mess as the cleaners do NOT clean the tables otherwise eating will be banned.
  - No bikes in the labs.

- Ensure you include name and student ID in every page of your assignment submission.

- Check your emails regularly. You may not received emails if your usage is over quota. Monitor / delete sent items and deleted item folders.

- ITS (ext 33000) – Security (ext 35990) – Ask Adelaide (ext 35208)

- Get your student ID cards from the Ask Adelaide - Hub Central L3.
Census dates

Other matters - take ownership and responsibilities for your own actions.

<table>
<thead>
<tr>
<th>Term</th>
<th>Last Day to Add Online</th>
<th>Census Date</th>
<th>Last Day to WNF</th>
<th>Last Day to WF</th>
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<tbody>
<tr>
<td>Semester 1</td>
<td>Mon 13/03/2017</td>
<td>Fri 31/03/2017</td>
<td>Fri 05/05/2017</td>
<td>Fri 09/06/2017</td>
</tr>
<tr>
<td>Semester 2</td>
<td>Mon 07/08/2017</td>
<td>Thu 31/08/2017</td>
<td>Fri 15/09/2017</td>
<td>Fri 27/10/2017</td>
</tr>
</tbody>
</table>

• Key dates- census dates (31 Mar – Semester 1 / 31 Aug – Semester 2), Withdraw Fail, Withdraw Not Fail

• Examples: - Not checking Access Adelaide to ensure that you have enrolled in the correct courses. In 2011- a student claimed that she un-enrolled from a 3.0 unit course in which she received a Fail grade but Student systems shows that she hasn’t and she had to incur ~$1,000 in HECS fees.

• Unsatisfactory academic performance - decide
Dear XXX

BDEST - B.Architectural Design - SEMESTER 2 2015 SECOND RISK NOTIFICATION
UNSATISFACTORY ACADEMIC PROGRESS

A review of your academic performance in the last semester indicates that your academic progress has been unsatisfactory for the second time and that you are at increased risk of exclusion from your program.


a. A student is deemed at risk of making unsatisfactory academic progress in a program if their Grade Point Average (GPA) for that program in a semester is 2.8 or less.

b. A student is deemed to have made unsatisfactory academic progress in a program if their GPA for that program is 2.8 or less in three semesters, which may or may not be consecutive.
Census date

c. Using other risk indicators: Nothing in this policy prevents Faculties using different criteria to identify additional students who may be at risk of not completing their academic program, and offering support for those students. However a student can only be asked to show cause in accord with this policy.

You are strongly advised to make an appointment with your Program Adviser (see https://www.adelaide.edu.au/student/policies/uap/ for details) to discuss appropriate study strategies and devise a study plan that will assist you to reach a satisfactory level of academic progress.

If you are an international student, in addition to contacting your Program Adviser, it is recommended you speak with staff in the International Student Centre about your student visa and/or support needs. Australian Government legislation requires all student visa holders to complete their programs within the duration of their Confirmation of Enrolment (CoE). However, as a student who has been identified at risk, you may be eligible to receive a further CoE to complete your studies if you seek help and follow the advice provided by your Program Adviser.

This is the second time you have been identified as being at risk. If you continue to show unsatisfactory academic performance, you will be sent an Intention to Exclude Notification asking you to explain why you should not be excluded from your program of study.
Census date

The Unsatisfactory Academic Progress by Coursework Students Policy has been updated. There are major changes which become effective on 1 January 2016 and it is important that you familiarise yourself with the updated policy. If you are identified as being at risk in the next review period you will be sent an Intention to Exclude Notice. Please refer to the Academic Progress by Coursework Students Policy<http://www.adelaide.edu.au/policies/1803/> for further information.

Students with a disability or an ongoing condition are advised to register with the University's Disability Service<http://www.adelaide.edu.au/disability/> to ensure that appropriate support and a study management plan are arranged in accordance with the Reasonable Adjustments to Teaching and Assessment for Students with a Disability Policy<http://www.adelaide.edu.au/policies/64/>

I strongly advise you to make use of the academic support services available through your School so that you can improve your academic performance and progress through your program to graduation. I wish you success in your studies.
Email Etiquette

When you email me or anyone in the university, please provide as much detail as possible such as:

- Subject title,
- Your student ID number,
- Course enrolment: the courses you have issues enrolling into and the respective class numbers etc
- No SMS-style text emails

Please do not expect an email response within one hour of emailing.
Hi Clement,

I am having problems enrolling in both semester 1 and 2.

In semester 1, there's a clash in lecture times with the course environment 2 and representation 3 which I can't do anything about and in semester 2, the course design studio 6 is not showing up, either because it's full or because of a glitch in the system.

Can you please help me out.

Thank you
Email Etiquette

Please provide more details!
- Missing student ID number
- What course is student enrolled in?
- This is week 4 – and not knowing the name of a tutor
- Last but not least, student is enrolled in a Commerce degree
Email Etiquette – my response

Subject: RE: question about tute

Hello,

Thank you for your email. In order for me to respond to your query, please:

2) Advise which course it was for
3) First contact the course coordinator instead of the tutor details.

This is week 4 of the semester and you not knowing the name of your tutor is a big worry.

Cheers
Clem

Clement Low
Student Advisor
School of Architecture and Built Environment
The University of Adelaide, South Australia 5005
Ph: +61 8 8313 5877
Fax: +61 8 8313 4577
E-mail: clement.low@adelaide.edu.au
http://architecture.adelaide.edu.au/
SALUD on Facebook

CRICOS Provider Number 00123M

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Enter any information you have and click Search. Leave fields blank for a list of all values.

Search Results

View All

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Orientation week

Bachelor of Architectural Design (Orientation Week)
The school specific activities are on **Wednesday, 22 Feb 2017**.

**Arch Welcome session** : 09:00 - 11:00 @ Darling West G14 Lecture Theatre

**Arch Profession Orientation session**: 11:00 - 12:00 @ Darling West G14 Lecture Theatre

**Lunch** : 12:00 - 13:30 @ Lawn behind Johnson Labs, near Gate 13 Kintore Ave

**Arch Studio Culture** : 13:30 - 15:00 @ Darling West G14 Lecture Theatre
Accreditation

What is it? - Accreditation means the program is nationally recognised and that a University can issue a nationally recognised qualification following its full completion.

What does this mean for me? – By completing an accredited program (e.g. Master of Architecture, Master of Landscape Architecture, Master of Planning, Master of Planning (Urban Design) you can become a qualified Architect, Landscape Architect etc. after completing any further professional body requirements.

What about the Bachelor of Architectural Design? – The Undergraduate degree is not accredited, however it is a program recognised as a requirement to undertake a Masters level program and therefore the course content learnt forms part of the accreditation process.
Accreditation

What is my involvement and what are the benefits? – At least twice a year students will be asked to participate in the accreditation process by attending a meeting with a panel of external accreditation members. The panel members will want to hear about your thoughts and experiences of studying the Bachelor of Architectural Design and being part of the School of Architecture and Built Environment. This will give you an opportunity to voice your concerns or comment on positive experiences.
School policies and procedures


1. Late Submission
2. Resubmission
3. Submission of Models mounted work
4. Academic dishonesty (plagiarism)

1. **Late Submission** - late submissions will not be accepted by Course Coordinators. Late receives a mark of zero for that assignment.

2. **Resubmission** - EXCEPT FOR FINAL ASSIGNMENTS, an assignment that is submitted on time and receives a mark of less than 50%P may be resubmitted, and the higher mark to a maximum of 50%P will be used.

3. **Submission of Models, mounted work**
   - cannot be submitted in advance of the due date and time unless prior arrangements have been made with the Course Coordinator. No work to be submitted to the Front Office. Early submissions in the submissions box.
4. Academic Honesty (Plagiarism)

- The University and the School has valued academic standards in relation to correct referencing and acknowledgement of sources within work and assignments which are submitted by all students.
- Students have an obligation to be aware of the policy relating to plagiarism and collusion available on the Universities Policies and Procedures website.
- The policy includes: each piece of student work is entirely their own and is not a product of collusion except in instances of group work; and acknowledgement of the sources of text or graphics within the students work that are not created by that student.
- Penalties for plagiarism include: a requirement to revise and resubmit, receiving a result of zero for that piece of work, failing the course, being placed on the Universities Central Plagiarism Register.
Program advice

* Re-submission (Does not apply to Postgraduate students)

The School’s standard policies in relation to LATE submissions, electronic submissions and re-submissions will apply, as will all other policies related to applications for Replacement/Additional Assessment based on Medical, Compassionate or Extenuating circumstances. These Applications are made through the School Office.

There is the opportunity to RESUBMIT any piece of assignment assessment work which was submitted on time for which you received a Fail for consideration for a grade of up to 50% of the original assignment total – this will only apply to Undergraduate students. Postgraduate students will not be able to apply for re-submission of work.

For classes which finish in Week 12, the latest time for re-submission to the School Office, with an attached red resubmission slip is 12pm on Friday of Week 12 + 1 (Semester 1, 2017: 09 June 2017; Semester 2, 2017: 03 Nov 2017);

For classes which finish in Week 13, the latest time for re-submission to the School Office, with an attached red resubmission slip is 12pm on Friday of Week 13 + 1 (Semester 1, 2017: 16 June 2017; Semester 2, 2017: 10 Nov 2017).
Program advice

* Re-submission (Does not apply to Postgraduate students)

EXCEPT FOR FINAL ASSIGNMENTS,

an assignment that is submitted on time and receives a mark of less than 50%P may be re-submitted, and reassessed. The maximum mark a resubmitted assignment can achieve is 50%P.

• Work must have an attached Re-Submission Cover Sheet (obtained from the School Office) and stapled, clipped or bound together, unless otherwise instructed in writing by the Course Co-ordinator. The course and student’s names should also be written on each sheet of the submission.

• Due to deadlines for final marking, and publication of end-of-semester results, the re-submission policy will not apply to FINAL assignments.

• Work re-submitted may not receive written or verbal feedback and may not be returned promptly.

• There can only be one resubmission of an assignment. Students will not be allowed to re-submit a piece of work that was a re-submission that received a Fail grade. For assignments receiving a FAIL grade, which is the final piece of assignment work prior to graduation, special provisions for Last Course Additional Assessment considerations apply to re-submission.
Program advice

* Assessment Task Extensions and Replacement Examinations

Assessment Task Extensions and Replacement Examinations
Subject to clause 1, a student is eligible for an Assessment Task Extension or Replacement Examination if
a. the student's capacity to demonstrate their true level of competence in the assessment task was, is or will be seriously impaired because of
i. medical circumstances, i.e. serious, personal medical issues, or
ii. compassionate circumstances, i.e. serious suffering or misfortune outside the student's control, or
iii. extenuating circumstances, limited to the following:

- religious obligations
- formal legal commitments
- military service
- service with a recognised emergency management service
- representing the University, State or nation at a significant sporting or cultural event
- participation in a sporting event, provided the student is an approved elite athlete, or
- timetable clash for tests or examinations (but not assignment deadlines)

and

b. the student provides documented, independent evidence of the nature of the circumstances and their impact on the student's capacity to demonstrate their true level of competence, as specified on the Application Form.
Program advice

*Additional Assessment*

http://www.adelaide.edu.au/policies/3303/

http://www.adelaide.edu.au/policies/3303/?dsn=policy.document;field=data;id=5703;m=view – refer to the Schedule of datelines

Section 4.2a of the Modified Arrangements for Coursework Assessment Policy states that:

Subject to clause 1 of this policy (practicability and reasonableness), where

i. the final assessment task in a course is weighted at 20% or more of the total course assessment, and the student

ii. has received a Fail grade with an underlying mark of 45-49%, or a Fail grade for the last course they require for completion of their academic program, and

iii. has met specified attendance requirements of that course, and

iv. has completed (not necessarily passed) all specified, mandated assessment tasks

the student is eligible for Additional Assessment.

If you meet conditions i, iii and iv above, and have an underlying mark of 45-49% for any of your courses, you are already eligible for an Additional Assessment(s). You will be automatically notified by the School, and do not need to use this form.

The date or time set by the Course Coordinator for an additional assessment is not available for deferral. Acceptance of an Additional Assessment must be communicated via email to architecture.enquiries@adelaide.edu.au.
School Facebook site

An Architect's dream is an Engineer's nightmare.
Good luck!

- [www.architecture.adelaide.edu.au](www.architecture.adelaide.edu.au)
- (SALUD) SABE on Facebook
- Contact:
  School of Architecture and Built Environment Front Office - 8313 5836
  architecture.enquiries@ask.adelaide.edu.au