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The University of Adelaide
This handout must be read in conjunction with information from Adelaide Graduate Centre for future and current students
1. INTRODUCTION

The School of Architecture and Built Environment (SABE) aims to achieve research excellence in architecture, landscape architecture and urban design, specifically in the areas of: sustainable built environment, history/theory/culture, and design research and education.

The range and profile of the research undertaken within the School can be summarised by three overarching questions:

- How sustainable are current planning, design and construction practices in light of cultural, social, economic, and environmental change?
- How does the design and construction of the physical environment (buildings, landscapes, urban space and infrastructure) support and shape the cultures that produce it?
- How do design practice, thinking and learning in the environmental design field produce knowledge?

Given these questions, this School is committed to research excellence with particular focuses in the fields of:

Sustainable built environment:

Grounded in building science, as well as qualitative post-occupancy analysis, this established research area focuses on sustainability in architecture and urban design, with particular regard to energy and comfort in buildings, the simulation and analysis of urban micro-climate, and technical and behavioural aspects of ‘green’ building and infrastructure design. SABE has demonstrated expertise in the area of low energy housing and sustainability for over twenty years, as evidenced by our numerous publications in this area.

Research in this cluster encompasses many areas which are all inter-related. Indeed, a key theme of our research is such inter-connectivity between various aspects of urbanism. These areas include, but are not limited to:

- Zero-energy / zero-carbon building designs
- Water sensitive urban design
- Landscape design and plant selection for future climates
- Ethics in the built environment
- Productive landscapes for food security
- Mitigation of the urban heat island effect through appropriate landscape and building design, including utilisation of green roofs and walls
- Sustainable performance assessments, including building energy use, post occupancy evaluation, and environmental and economic assessments of design alternatives.

History/theory/culture:

Grounded in contemporary critical approaches to the history and theory of architecture and allied disciplines, including landscape architecture, urban design and planning, SABE takes a distinctive cultural approach in its on-going research in this area.

Recent projects, grants and publications represent a spectrum of expertise and focus ranging from the construction of multi-cultural space and society in the settlement history of Australia, to the culture and poetics of construction, and cosmology in Islamic architecture. Incorporated under this research concentration is the School's distinctive and long-established expertise in the cross-cultural interpretation of architecture, urbanism, and cultural landscapes undertaken within the Centre for Asian and Middle-Eastern Architecture (CAMEA).
CAMEA was founded in 1997 and its establishment coincided with major shifts in people's attitudes towards the built environment caused by unsettling changes in three areas: environment, technology, and culture. Awareness of the long-term environmental consequences of modern urbanisation and industrialisation has highlighted the urgent need for new approaches to a sustainable future; advanced communication technologies have called for new ways of perceiving and dealing with reality; and intense cross-cultural interactions have generated a strong demand for broader and more culture-sensitive modes of architectural thinking. CAMEA was founded to address the demand for new cross-cultural understanding of architecture in the context of these major global shifts.

Research in this cluster encompasses many areas which are all inter-related. Moreover, the supervisors are fluent in a number of languages including Arabic, Hindi, Italian and French. The research areas include, but are not limited to:

**Islamic Culture and the Arab World**
- History and Theory of Islamic Architecture and Landscapes
- Intellectual and Socio-Urban History of Early Modernity in Arab-Islamic World
- Cosmology, Mysticism and Architecture in the Islamic Tradition
- Spatial Thinking and History of Science in the Islamic Tradition
- Architecture and Islam in Australia

**India and Asia**
- Modern Indian Architecture
- Modernity and Asian architectural historiography
- Colonial and contemporary issues in South and Southeast Asian architecture
- Australian-Asian exchange in architecture and the building industries
- Transnational networks of architectural production in Asia and Africa
- Design production and agency within institutional frameworks

**Design research & education:**
This area encompasses research conducted through the critically reflective process of designing architectural, landscape and urban design projects. The group also undertakes conventional publication-based research that examines the design process, the particular forms of knowledge it produces, and design education as a distinctive context and paradigm of learning.

Within this area, research is undertaken in a variety of modes concerned with design practice including the following:
- The activity of designing in the disciplines of Architecture, Landscape Architecture and Urban Design is undertaken as a research activity where built outcomes are both the ongoing experiment and the outcome of experiments in the formal and material resolution of specific questions about landscapes, built structure, cities and the demonstrable relationships they represent.
- Research into the production of designed works by designers includes both critical reflection and curatorial redocumentation of past work, as well as the development and testing of a new design methods through new design projects.
- Teaching and learning pedagogies for design practice and research are themselves researched through examination of design practice methodologies in education.
2. HIGHER DEGREE BY RESEARCH PROGRAMS

The School of Architecture and Built Environment offers a number of Higher Degree by Research (HDR) programs at the Master and Doctoral levels:

1. M.Philosophy
2. Ph.D

The Masters programs normally take two to two-and-a-half years while the PhD program normally takes three to four years to compete. All of the above programs are by research; the student will be supervised by a panel (usually two to three supervisors) and the Principal Supervisor must be a tenured academic staff member of SABE.

The School has 15 full time academic staff members and 21 honorary title holders, many of whom are national or international leaders in their fields and are recipients of a wide range of awards. The list of academic staff and their research areas can be found at: http://architecture.adelaide.edu.au/research/researchers/

The School normally has approximately 30 HDR students enrolled either on a full time or part time basis, but this number is expected to grow in the coming years. Regardless of the size, the HDR student cohort enjoys a collegial relationship with supervisors and the School community in general. The School also takes great pride in the diversity of the cultural and academic background of the HDR students and staff. Information about current and recently completed HDR students at the School can be found at: http://architecture.adelaide.edu.au/research/groups/

3. PROSPECTIVE APPLICANTS

The Adelaide Graduate Centre website, http://www.adelaide.edu.au/graduatecentre/ is the first point of contact for prospective research students. The website provides information about the process of admission, scholarship application and enrolment, as well as all information relating to the HDR programs for enrolled HDR students.

Please read the following information carefully before applying, in this order:

3.1. Entry Requirements

3.1.1. Masters by research degree programs

Applicants to the Masters by research degree programs need to have an equivalent of at least a Class 2A Honours degree. Applicants with an ordinary 3-year Bachelor of Architecture studies (or equivalent) will be required to take a research-based Honours degree program prior to applying to the Master by research program. Applicants with some research training, experience or publications may be eligible for admission, as long as there is evidence of a research publication equivalent to an Honours research thesis.

3.1.2. PhD program

For Graduates of Masters by Coursework programs from The School of Architecture and Built Environment after 2012

If you graduated from the University of Adelaide with the Master of Architecture or Master of Landscape Architecture (by coursework) program after 2012, then the minimum requirement to be eligible for the PhD program in Architecture is CWRes:

(1) Master of Architecture graduates:
   
   Average Grade of Credit for all coursework except Designing Research and Architecture Final Project AND
   
   Average Grade of Distinction for Designing Research and Architecture Final Project
(2) Master of Landscape Architecture graduates:

Average Grade of Credit for all coursework except Designing Research and Landscape Architecture Final Project or Landscape Architecture Dissertation AND

Average Grade of Distinction for Designing Research and Landscape Architecture Final Project or Landscape Architecture Dissertation

(3) Master of Planning graduates:

Average Grade of Credit for all coursework except Research Methods and Planning Dissertation AND

Average Grade of Distinction for Research Methods and Planning Dissertation

(4) Master of Planning (Urban Design) graduates:

Average Grade of Credit for all coursework except Designing Research and Urban Design project AND

Average Grade of Distinction for Designing Research and Urban Design project

For Graduates of Masters by Coursework programs from The School of Architecture and Built Environment between 2006 and 2011

If you graduated from the University of Adelaide with the Master of Architecture or Master of Landscape Architecture (by coursework) program between 2006 and 2011, then the minimum requirement to be eligible for the PhD program in Architecture is Honours Equivalent Class 2A.

For Graduates of Masters by Coursework programs from other universities

If you graduated from another university with Master by Coursework degree, you will need to demonstrate that at least 25% of program was based on research or research-based courses. If this applies then the minimum requirements to be eligible for the PhD program are (1) equivalent to an average grade of Credits for all courses except the research-based courses, and (2) equivalent to an average grade of Distinction for all research-based courses.

For Graduates of Masters by Research

If you are a graduate with Master by Research degree (for example Master of Philosophy or Master of Architecture by Research) then the minimum requirement to be eligible for the PhD program is MPhil 2A(ii) or equivalent (Master of Philosophy grade of Credit).

3.2. Minimum Requirements to be considered for Scholarships

The University of Adelaide offers scholarships for both domestic and international HDR students on a competitive basis. Information about scholarships can be found in https://www.adelaide.edu.au/graduatecentre/scholarships/

Note that eligibility to apply for or enrol in HDR programs does not automatically mean that you will be awarded a scholarship. The minimum qualification and/or requirements to be considered a scholarship are:

- For applicants with Master of Philosophy: MPhil 2A(i) or with overall grade of Distinction or equivalent
- For applicants with Master by Coursework: CWRes 2A(i) or with overall grade for coursework (excluding research component) of Distinction or equivalent, and Distinction or equivalent for the research component
• For applicants with Bachelor with Honours: Honour 2A(i) or overall grade of Distinction or equivalent
• Previous research publications and/or demonstrable professional research activity will also increase the possibility of being awarded a scholarship.

3.3. English Proficiency Requirements for International Applicants

All applicants for a higher degree by research must provide evidence of their proficiency before an offer of a place is made. Evidence of a tertiary education at an Australian university is generally sufficient for this purpose. Alternatively, applicants may be required to submit the results of a suitable English language test which has been undertaken within two years of the date of the application.

Information about English Proficiency requirements can be found at: http://www.adelaide.edu.au/graduatecentre/handbook/03-considerations-in-applying/02-entry-requirements/03-english-language/

The minimum English Language Proficiency Entry Criteria for international applicants for our School are:

• IELTS scores: Overall band score of 7.0 AND Minimum band scores of 7.0 in Writing and Speaking and 6.5 in Listening and Reading; or:
• TOEFL scores of 600 with 5.0 in Test of Written English or Internet-based total score of 94 (27 in Writing, 23 in Speaking and 20 in Listening and Reading); or
• PTE (Academic) scores: Overall score of 73 and Skills profile; 73 in Writing and Speaking and 65 in Listening and Reading; or
• CAE score of 67.

3.4. Research Proposal

If you meet the above requirements you are eligible to apply. We recommend that you prepare a research proposal or preliminary statement of your proposed project (2-3 pages), clearly stating what you want to investigate (the 'topic'), why this will be valuable (general 'aims' and specific 'objectives'), and how you expect to do it ('methodology' and/or the theoretical framework within which you intend to approach the study). You should also outline the anticipated outcomes, and a basic plan of the key tasks and time it would take to carry out. It is also very important that you provide additional background information about your understanding of the topic and your preparation to pursue advanced research in that field, including any evidence of relevant research experience such as peer-reviewed research publications and/or a previous research thesis or major research project.

3.5. Potential Supervisor

Prior to sending your official application, you are encouraged to identify and contact the potential supervisor(s) for your research. Details of the potential supervisors can be found at: http://architecture.adelaide.edu.au/research/researchers/

You can send an email to the School via the Ask Adelaide query tool at http://www.adelaide.edu.au/ask-adelaide/contact/ to express your interest in the HDR program. Please include a copy of your CV and academic transcript(s) with your enquiry and research proposal. Your enquiry will then be sent to the Postgraduate Student Coordinator.

Note that although the School welcomes expressions of interest and HDR applications, the School cannot guarantee that the potential supervisors will be available during the period that you propose to pursue your HDR program. It is therefore important that you seek clarification from the potential supervisor prior to sending the official application.
3.6. Application

It is important that you follow the step-by-step guide on the Admission and Application Process which can be found at: [http://www.adelaide.edu.au/graduatecentre/admission/](http://www.adelaide.edu.au/graduatecentre/admission/)

Once you are ready to submit, follow the instruction to submit on-line in Step 5 of the above guide. Note the deadlines of the application:

3.6.1. Domestic students


- **Continuous Round**
  - Admission Only Applications
  - Open: All Year

- **Major Round**
  - Admission and Scholarship OR Scholarship Only Applications
  - Open: 1 September - 31 October

- **Mid Year Round**
  - Admission and Scholarship, OR Scholarship Only Applications
  - Open: 13 April - 31 May

3.6.2. International students


- **Round 1**
  - Last Day to Apply: 31 August
  - Last Day to Enrol: 30 June of the following year
  - Scholarships Offered: IPRS and ASI

- **Round 2**
  - Last Day to Apply: 31 January
  - Last Day to Enrol: 31 August of the same year (however if the applicant only holds an offer for admission for the semester 1 intake s/he will be required to commence studies by 30 June of the same year).
  - Scholarships Offered: IPRS and ASI

- **Round 3**
  - Last Day to Apply: 30 April
  - Last Day to Enrol: 30 November of the same year
  - Scholarships Offered: ASI

4. ENROLLED STUDENTS

Once your application has been accepted it is important that you understand what will happen in the next 2-4 years of your HDR program.

4.1. Induction

Prior to enrolling, the University will send you an enrolment package. It is advisable that you contact the School to make an appointment to meet with your Principal Supervisor and/or the Postgraduate Coordinator.

Your Principal Supervisor will help you fill out the enrolment form and she/he will also complete parts of the enrolment form. This form must be signed by the Head of School and then you should lodge the form at the Adelaide Graduate Centre. Your details will then be recorded and a Student ID Card will be issued.

Once you have been officially enrolled, you will receive an induction from the Postgraduate Coordinator and an OH&S induction from the OH&S Officer. You will also be allocated a shared
office space and provided with the University IT access (internet, email, and library) as well as access to the School’s printers and photocopy machine. Please speak with the staff at the School Office to obtain your username and password for the School’s printer/photocopy.

The Postgraduate Coordinator will introduce you to the HDR student cohort and staff who will warmly welcome you to the School!

In addition to the induction program at the School, you are required to enrol in the Adelaide Graduate Centre Online Induction (http://www.adelaide.edu.au/graduatecentre/handbook/05-candidature/06-monitoring-academic-progress/04-induction/)

4.2. Program Structure

4.2.1. Core Component of the Structured Program (CCSP)
The HDR program consists of the Core Component of the Structured Program (CCSP), the conduct of the research and thesis writing.

The CCSP consists of a list of tasks which will normally be completed normally within the first six months of your candidature (for full time students) or twelve months (for part time students). The major task for the CCSP is the completion, presentation and ‘defence’ of the research proposal followed by submission of the research proposal and the completion form. The completion form can be downloaded from http://www.adelaide.edu.au/graduatecentre/forms/milestones/core-component-structured-program/docs/ccsp.pdf while the research proposal must be prepared using the template which can be downloaded from http://www.adelaide.edu.au/graduatecentre/forms/milestones/research-proposal/docs/pr_proforma_professions.doc

Further details about CCSP can be found at: http://www.adelaide.edu.au/graduatecentre/forms/milestones/core-component-structured-program/.

Please note that there are other documents that you need to submit including proofs of The Australian Codes for the Responsible Conduct of Research – Training and Minimum Resources Proforma.

If you are an international student, you must also participate in and complete the Integrated Bridging Program Research (IBP-R). Further information about IBP-R can be found at: http://www.adelaide.edu.au/integrated-bridging-program/

4.2.2. Postgraduate Research Seminars
As a member of the postgraduate student community, and as part of the CCSP, you will be required to regularly attend the postgraduate seminars, which are held either once a week or every fortnight. You will also be expected to present your initial research topic during the first few weeks of your candidature, and toward the end of your CCSP to present your research proposal.

The School also holds an annual research seminar (“Research Day” or “Research Colloquium”) which is normally held in mid-September or early October. If you are doing PhD by Design Research, you will also be required to give presentations twice a year, in April and October, during the Design Research Colloquium.

4.2.3. Meeting with Supervisor(s)
It is expected that each HDR student will meet with her/his supervisor(s) at least once per fortnight; however, the frequency and length of the meeting should be mutually decided by the student and supervisor.

4.2.4. Human Research Ethics Compliance (HREC)
Depending on your research topic, you may be required to submit a HREC application prior to conducting the research or field work. The application does not necessarily have to be submitted during the first 6 months of your candidature; however, since the approval process may take some
time, it is advisable that you investigate the documentation required for the HREC application as soon as possible. More information about HREC can be found at: https://www.adelaide.edu.au/ethics/human/deadlines/

4.2.5. **Major Review of Progress**

Once your CCSP has been successfully completed, you are expected to fully dedicate your time to conduct the research. The next milestone is the Major Review of Progress which occurs 12 months or part-time equivalent after the commencement of candidature. You will be required to submit a major piece of thesis writing (normally, a draft of the Introduction, Literature Review and Methodology chapters) and give an oral presentation in front of the Candidature Confirmation Committee and HDR student cohort as well as staff. The Major Review of Progress is an important milestone where the Committee will recommend that the candidature be confirmed (or otherwise).

Further information about Major Review of Progress can be found at: https://www.adelaide.edu.au/graduatecentre/handbook/05-candidature/06-monitoring-academic-progress/08-major-review/

4.2.6. **Annual Review of Progress**

Except for students during their first year of candidature, the progress of all HDR students must be reviewed annually through the Annual Review of Progress. This review normally occurs in September-October, and the Annual Review form must be submitted to the Adelaide Graduate Centre by 31 October. The Annual Review of Progress form can be downloaded from: https://www.adelaide.edu.au/graduatecentre/forms/milestones/annual-review/docs/annual-progress-review.pdf

4.2.7. **Thesis writing**

It is advisable that you start writing chapters for your thesis as early as possible; or at least develop an outline for your thesis during the first 6 months of your candidature; however, this depends on the design of the research and, most importantly, advice from your supervisors. The format of the thesis (particularly on referencing, writing style, etc) needs to be discussed with the Supervisors.

You also need to be familiar with the different types of thesis that are allowed by the University, and they are:

- Conventional written narrative presented as typescript
- Thesis by publication
- Combination of conventional and publication formats
- Major work and exegesis (in our School this is referred to as PhD by Design Research).

In consultation with your supervisors you are to decide what type of thesis that you need to prepare. Information on the various types of thesis can be found at https://www.adelaide.edu.au/graduatecentre/program-rules/docs/specifications_thesis_2015.pdf

The University provides a list of editors who can assist you in writing and finalizing your thesis (for a fee). The information can be obtained from: http://www.adelaide.edu.au/carst/language/editor-register/


4.2.7.1. **Using your own published work in the thesis**

With approval from your supervisors, some of you may choose to publish parts of the research as journal articles or refereed conference papers, during the candidature. Publishing before completing your HDR degree will help build your credibility in the field, which will contribute positively to your
future. Note, however, that if you want to use parts of your already published papers or articles in a conventional thesis, you will need to follow the same rule as using published work by others (i.e. need to do appropriate referencing for either direct quotations or rewording of sentences). You are not allowed to simply reproduce the same material that you have already published without due acknowledgement as required (see below). Further, to use the same tables and figures from the work you already published, you will need permission from the copyright owner (e.g. publishers or conference organizers).

If you are including passages of already published material despite the fact that you are the author of that material, you will need to write an acknowledgement along the lines of “Portions of this chapter were previously published and have been quoted verbatim from the following source: <citation>.” If you are not the sole author of material, you will also need to include in your thesis a certification by all co-authors to the effect that: (i) permission is granted for you to quote the publication <citation> in your thesis in whole or part without rephrasing; and (ii) you were the primary author of the publication.

5. LEAVES

Refer to: https://www.adelaide.edu.au/graduatecentre/handbook/05-candidature/09-changing-conditions/06-leave-of-absence/ for information about taking leaves. In general, you are entitled to take four weeks of annual leave per year without having to submit a Leave of Absence form. With certain circumstances you may also take a maximum of 12 months of leave of absence during your candidature with the endorsement of your school. However, (for students commencing in or after 2015) leave is not permitted except in exceptional circumstances, during the twelve months immediately prior to your candidature expiry date, or, during an extension of candidature, or, during a candidature reactivated for the purposes of revising and resubmitting a thesis for re-examination.

If you wish to apply for leave of absence, first discuss your situation with your supervisors and then complete the form ‘Application for leave of absence/study leave’, attaching a medical certificate if you are applying for leave on medical grounds. Your supervisors and the head of school or postgraduate coordinator must support your application.

If you are a scholarship holder you may be entitled to receive additional paid sick leave of up to a total of 12 weeks during the entire term of your (major) scholarship for periods of illness lasting longer than ten days and for which a medical certificate has been provided. However, your scholarship payment will cease when you take leave of absence exceeding the maximum entitlement.

If you are an international student and planning to travel interstate or overseas during your recreation leave, you will need to complete the form ‘Application for Leave of Absence and/or Recreation Leave’ to ensure that the University has your current contact details in the event of an emergency e.g. natural disaster. If you are not going overseas, you simply need to inform your supervisors in writing that you will be away, as long as it will not exceed the maximum of 4 weeks per calendar year. In addition, you can also take a leave of absence (without scholarship payment) for up to 28 calendar days per year without affecting your visa.

All scholarship holders must submit the Return from Leave of Absence so that your enrolment and scholarship payments can be reactivated.

For further information about Leaves and relevant forms, please visit: https://www.adelaide.edu.au/graduatecentre/handbook/05-candidature/09-changing-conditions/06-leave-of-absence/


You must submit a Return from Leave form once you have returned from your leave. 

6. SCHOLARSHIPS AND FUNDING OPPORTUNITIES

The University provides a number of competitive scholarships and additional funding to support your research particularly to support your fieldwork and/or conference presentations of your research. If you have to conduct the research at an overseas location, you may be able to apply for a Research Abroad Scholarship (https://www.adelaide.edu.au/graduatecentre/scholarships/research-travel/opportunities/docs/research-abroad-scholarship-application.pdf)


The School also provides up to Postgraduate Allowance of $1,000 per student per year to be used for activities or needs relevant to your research. You need approval from your Supervisor and Head of School to use this allowance.

7. FACILITY

The School provides you with a shared office space (usually 4-6 students per room), with a personal computer, a desk, chair, drawer unit and a shared bookshelf, a shared telephone, and AC/heater. There is also a shared printer and a shared kitchen space. HDR students also have access to the SABE facilities including the main printer/photocopier, Staff Meeting Room and staff toilets.

8. CONTACTS

In the first instance, address any relevant issues with your supervisors. The second point of contact is the Postgraduate Coordinator, Dr Katharine Bartsch (katharine.bartsch@adelaide.edu.au), for administrative issues such as annual and major reviews, problems with supervisions, and facilities. Facility related issues can also be addressed to the School Manager, Mrs Velice Wennan (velice.wennan@adelaide.edu.au) or Mr Ian Florance (ian.florance@adelaide.edu.au).

For IT related matters please contact Mr Ian Florance (ian.florance@adelaide.edu.au). For research seminars and HDR meeting activities, please contact Dr Peter Scriver (peter.scriver@adelaide.edu.au).

The HDR cohort should also have a representative, who will attend the School Board and occasionally School Research meetings. This representative is to be decided by the HDR students on an annual basis.
<table>
<thead>
<tr>
<th>Staff</th>
<th>Area of expertise / teaching</th>
<th>Room, email, phone</th>
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<tbody>
<tr>
<td><strong>Professor Samer Akkach</strong></td>
<td>History and theory, Islamic art, architecture, landscape and cosmology, Middle-eastern cities</td>
<td>Horace Lamb 470</td>
</tr>
<tr>
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<tr>
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<tr>
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<tr>
<td><strong>Dr Urs Bette</strong></td>
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<td>Horace Lamb 469</td>
</tr>
<tr>
<td><strong>Ms Tanya Court</strong></td>
<td>Landscape architecture, design research</td>
<td>Horace Lamb 468</td>
</tr>
<tr>
<td><strong>Professor Jon Kellett</strong></td>
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<td><strong>Dr Elisa Palazzo</strong></td>
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<tr>
<td><strong>Dr Sam Ridgway</strong></td>
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<td>(Principal/Co Supervisor)</td>
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<tr>
<td><strong>Dr Joanne (Jo) Russell-Clarke</strong></td>
<td>Landscape architecture, urban design, design research</td>
<td>Horace Lamb 465</td>
</tr>
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