

Course Profile

ARCH 7037 Experiential Studio: Onshore (M)

Interdisciplinary Joint Urban Design Studio (IJUD)

ADELAIDE 2017



Landscapes of Transition

Course coordinator: Dr Elisa Palazzo (SABE)

1. GENERAL COURSE INFORMATION

1.1 COURSE DETAILS

Course Code: ARCH 7037 **Course:** Experiential Studio: Onshore (M)

Coordinating Unit: School of Architecture and Built Environment

Term: 2 **Mode:** Internal

Level: Postgraduate

Location/s: North Terrace

Units: 3

Contact:

Prerequisites:

Co-requisites:

Incompatible:

Assumed Knowledge:

Restrictions:

Quota: 15

Course Description:

Generic Course Description: The studio is conducted primarily in overseas locations. This course provides an opportunity for students to learn from the particularly expertise of a practitioner or studio leader. Themes include cross-cultural issues through case studies and design propositions. This course will typically include an exhibition and publication component.

Studio activities

The Interdisciplinary Joint Urban Design studio (IJUD) studio LANDSCAPES OF TRANSITION is a project of the School of Architecture and Built Environment of the University of Adelaide in cooperation with the School of Architecture and the Faculty of Economics and Management of the University of Strasbourg.

The studio will take place at the Hart's Mill Flour Shed in Port Adelaide from the 10th to the 19th of April and will be sponsored by the South Australia Department of State Development, Renewal SA, the Office of Design and Architecture of South Australia and the City of Port Adelaide-Enfield.

The workshop will involve a group of 20/25 Master's students of the School of Architecture and Built Environment (SABE) and the School of Economics in Adelaide (ECIC?), Master's students from the School of Architecture and School of Economics of the University of Strasbourg, and students from Tongji University, which will work together on a common Urban Design proposal.

The students will share their different backgrounds (Australia, France, and China) and diverse expertise (Urban Design, Landscape Architecture, Architecture, Project Management and Urban Economics) to work collaboratively on a common project proposal for the area of the Lefevre Peninsula in Port Adelaide.

Project dates and venue

10th to the 19th of April at the Hart's Mill Flour Shed in Port Adelaide.

Address: Mundy St, Port Adelaide SA 5015

Working hour: 9.00 am to 5.00 pm, except Easter Sunday (closed) and Wednesday the 19th of April (final presentations, time TBC).

Universities involved

SABE (School of Architecture and Built Environment), University of Adelaide

Entrepreneurship, Commercialisation & Innovation Centre (ECIC), University of Adelaide

School of Economics, University of Adelaide

Ecole Nationale Supérieure d'Architecture Strasbourg (ENSAS)

Bureau d'Économie Théorique et Appliquée, Faculty of Economics and Management (FSEG), University of Strasbourg

Students' team

13 students from SABE, University of Adelaide

7 students from ENSAS, University of Strasbourg

4/6 students from ECIC (or/and School of Economics), University of Adelaide

2/4 students from CAUP, Tongji University

2/4 students from FSEG, University of Strasbourg

Studio's topic:

LANDSCAPES OF TRANSITION – COHABIT THE PORT ADELAIDE RIVER

Cities are becoming more vulnerable to climate change and socio-economic transformations. Severe climatic phenomena and global financial instability impacting urban areas have become more frequent in the last decades.

On the other hand, conventional planning practices have increasingly been associated with a complex range of environmental and economic challenges, such as greenhouse gas emissions, air and water pollution, urban decline, etc. In particular, Urban Design hasn't been yet able to address the spatial opportunities driven by technological innovation, including smart communication technology (mobile phones, social networks, smart media etc.), new forms of mobility (service platforms, slow mobility networks, etc.) and energy transition (renewable energy on rooftops and facades, smart systems, smart grids, off-grid systems, etc.).

In a more generalized context of urban transformation, there is an urgent need to produce alternative imaginaries for the city, taking into account innovative paradigms and interdisciplinary approaches in order to shape the future urban ecosystem. The role of public space and the way to design it is central to this discussion, as a driver able to generate creativity, innovation, development and social inclusion, in addition to environmental and spatial quality.

The course will explore the possibility to re-conceptualise the idea of sustainability in Urban Design exploring alternative models able to generate urban space quality and trigger innovation. In particular we will look at the spatial impact/effects of the new forms of:

- Ecology (nature based solutions, water and climate sensitive cities, urban agriculture, etc.)
- Energy (renewable energies, off-grid systems, energy parks, etc.)
- Economy (circular economy, sharing economy, alternative currencies, etc.)
- Living (cohousing, baugruppen, residential clusters, mix home/office, SOHO, etc.)
- Social relationships (self-support groups, reciprocal services, GAS, etc.)
- Mobility (car sharing, driverless systems, cycle ways, city of proximity, etc.)
- Work and Production (mix functional hubs, SOHO, etc.)
- Education (Innovation environments, creativity hubs, intergenerational education, etc.)

In this conceptual frame, the aim of the studio will be to provide a designed spatial proposal for the re-development of the Port Adelaide River area and Lefevre Peninsula.

The areas along the Port Adelaide River are particularly vulnerable to the new urban challenges. The Port was once among the most dynamic areas of the city, as witnessed by its rich nineteenth century industrial and residential heritage. In the last 20 years, it has been affected by heavy transformations. The Port Adelaide River is now characterized by the existence of large urban infrastructures (such as the commuters and freight railways, the waterways, the docklands, the containers' port, etc.) and heavy industrial activities (the cement factory, the shipyards, the power plants, etc.). Some of these areas were decommissioned in recent years and they are waiting to

be repurposed. On the other hand, the Port River is a Dolphins Sanctuary and the nearby mangrove system still retain an important eco-systemic function.

The production areas coexist with residential areas and the valuable environmental system, determining urban seclusion, spatial underuse, soil, air and water pollution. Most of the areas of the port are susceptible to flash flooding, and tidal rise will reach alarming levels in the near future, affecting most of the coast line.

Nevertheless, the spaces of the Port have a great potential as drivers of change and adaptation, and are valuable experimental fields for innovative projects grounded on a solid economic, socio-cultural and environmental considerations. For their proximity to the hydrologic system, they represent a vulnerability but also a tremendous opportunity for the improvement of the urban ecosystem and for a more equitable and sustainable socio-economic development.

COURSE STAFF

Course Coordinator:

Name: Dr Elisa Palazzo

Email: elisa.palazzo@adelaide.edu.au

Availability: During office hours by appointment via email.

Contact Protocol:

During office hours by appointment via email.

Strasbourg:

Prof Jean-Alain Héraud (BETA, FSEG)

Mrs Anne Jaureguiberry (ENSAS)

Course Support Staff:

For issues concerning enrolment or queries about the School's programs contact **Clement Low, Student Advisor**, 8313 5877, clement.low@adelaide.edu.au.

For issues related to discrimination or harassment contact the Course Coordinator or **Velice Wennan, School Manager**, 8313 5475, velice.wennan@adelaide.edu.au.

For issues relating to health, safety and wellbeing contact **Ian Florance, Health, Safety and Wellbeing Officer**, 8313 5978, ian.florance@adelaide.edu.au.

For issues relating to first aid contact **Alison Bosnakis, First Aid Officer**, 8313 5836, alison.bosnakis@adelaide.edu.au

1.2 COURSE TIMETABLE AND LOCATIONS

In Adelaide:

Lectures/Seminars: 10 to 19th of April. Location: Hart's mill Flour shed in Port Adelaide, Mundy St, Port Adelaide SA 5015

Refer to workplan in attachment for details.

The full timetable of all activities for this course can be accessed from the [Course Planner](https://access.adelaide.edu.au/courses/search.asp) at <https://access.adelaide.edu.au/courses/search.asp>

2. LEARNING OUTCOMES

COURSE LEARNING OBJECTIVES

This course is designed to foster knowledge and skills that will assist the student in their professional and academic careers through an accurate understanding of a spatial and cultural context in an urban environment.

As an outcome of this course the students will be able to:

1. Identify economic, social and ecological problems in an urban context.
2. Critically analyse an urban design problem and evaluate its possible solutions.
3. Respond to problems within an urban area with appropriate design and planning techniques.
4. Apply appropriate representation techniques for urban analysis and design.
5. Communicate an urban design proposal to a public and/or peer audience through appropriate presentation techniques.

2.1 UNIVERSITY GRADUATE ATTRIBUTE(S)

The full details of the University of Adelaide Graduate Attributes and Faculty level Graduate Attributes can be found at: <https://www.adelaide.edu.au/learning/strategy/gradattributes/>

This course will provide students with an opportunity to develop the Graduate Attribute(s) specified below:

| UNIVERSITY GRADUATE ATTRIBUTE | COURSE LEARNING OBJECTIVE(S) |
|---|------------------------------|
| Deep discipline knowledge | 1, 2, 3, 4, 5 |
| Critical thinking and problem solving | 2, 3 |
| Teamwork and communication skills | 1, 5 |
| Career and leadership readiness | 1, 2, 3, 4, 5 |
| Intercultural and ethical competency | 1,2,5 |
| Self-awareness and emotional intelligence | 5 |

3. LEARNING RESOURCES

3.1 REQUIRED RESOURCES

GLAS registration online (to the School by 15th of March), personal Lap top and drawing equipment, camera.

3.2 RECOMMENDED RESOURCES

Please refer to MyUni for details of recommended readings and websites.

Speaker Series:

The School has a lecture series where respected practitioners and academics from the field deliver a public lecture on contemporary architectural practice. In order to expand your knowledge of contemporary directions in design it is recommended that you attend these sessions. The exact detail of dates and speakers is available from the School website and the Front Office in due course.

3.3 ONLINE LEARNING

Course information, student hand-ins and feedback and critical readings will be available through MyUni. Class Announcements, and emails for the whole class, will be sent through MyUni.

University Email:

The school uses the University email system to get in touch with the students, so it is imperative that you check your email regularly and keep up to date with any new announcements.

MyUni:

MyUni is an essential online tool which will be used to communicate information regarding the course including details of assignments and interim grades. There are many other learning resources and assessment pieces that rely on the MyUni system for delivery. Therefore it is recommended that you familiarise yourself with the various functions of MyUni and employ it to its fullest extent.

<https://myuni.adelaide.edu.au>

Discussion Board:

The MyUni Discussion Board can be used to interact with other students and tutors and is an essential tool to discuss information and increase your understanding of issues.

Lecture Recording:

In certain cases the recording of the lectures is made available in electronic format for students to listen through on their own time and make notes, and is provided through the MyUni system. However, this service is only available for lectures with essential course content and may not include guest lectures. Furthermore, where the presentation content is subject to copyright or the guest speaker is uncomfortable with the recording of the content, the lecture recording will not be made available online. So students should not rely solely on this mode of learning and arrange to attend or get lecture content from peers.

Noticeboard / Handbook:

General information about the activities at the School is available online from the Student Noticeboard which can be accessed at the University of Adelaide Unified
<https://unified.adelaide.edu.au/group/professons-studentarchitecture/current-student>

Students can also access a copy of the Student Handbook at the following link:
<https://architecture.adelaide.edu.au/docs/2015-Arch-handbook.pdf>

4. TEACHING & LEARNING ACTIVITIES

4.1 TEACHING & LEARNING MODES

One introductory tutorial, focusing on the Port Adelaide study site, will be held prior to the commencement of the studio in the month of March/April. Two project reviews will be held after the studio (dates TBC). The tutorials are participative and require full attendance of ten days intensive Urban Design studio in Port Adelaide, from Monday 10th to Tuesday 18th of April 2017. Final public presentations and jury assessment on Wednesday the 19th of April in Port Adelaide. Other dates to be confirmed. For further details about activities and lectures in Strasbourg refer to workplan in attachment.

4.2 WORKLOAD

The information below is provided as a guide to assist students in engaging appropriately with the course requirements.

The University expects full-time students (ie. those taking 12 units per semester) to devote at least 48 hours per week to their studies. Accordingly, students undertaking this 3 unit course are expected to devote 12 hours per week to contact activities and self-guided studies.

There is up to 144 hours contact and personal study time including the Adelaide studio time.

The studio will start on the 10th of April and ends on the 19th of April.
The expected working time will be from 9.00 am to 5.00 pm, with 8 full days of tutorial time for approximately 64hrs, except Easter Sunday (closed) and Wednesday the 19th of April (final presentations, time TBC).

There will be an additional 9 contact hours during three tutorials before and after the intensive workshop in April (dates TBC).

Other 70 hours should be used towards preparation of weekly tasks and for completion of the various assignments associated with the course, including development of various skills required to complete them. Please organise your time wisely.

4.3 LEARNING ACTIVITIES SUMMARY

For further details about activities and lectures in Port Adelaide refer to workplan in attachment.

4.4 SPECIFIC COURSE REQUIREMENTS

Eligibility for the Adelaide/Strasbourg International Joint Urban Design Studio relies upon you submitting a signed Expression of Interest and the GLAS registration details to the School, on 1 A4 sheet. If shortlisted you will need to fulfil your payment scheduled through University online shop. For issues concerning enrolment or queries about the School's programs contact **Clement Low, Student Advisor**, 8313 5877, clement.low@adelaide.edu.au.

You must comply with the [Field Work policy and guidelines](#) (unrevised) and [insurance information](#):

Failure to attend teaching due to medical, compassionate or extenuating circumstances is dealt with the School Policy, administered by the School Office. Submit the appropriate application for supplementary consideration together with the original signed medical or other relevant officer, to the School Office. If you foresee a problem contact the Course Coordinator BEFORE the problem actually occurs. Otherwise, contact the Course Coordinator as soon as possible and submit the appropriate application for supplementary consideration to the School Office.

4.5 SMALL GROUP DISCOVERY

The New York Study Tour is an opportunity for students to work intensively in a relatively small group which is not constrained by normal timetabling. Students will hone their analytical, communication and design skills, in a self-reflective manner through the process of reflection-in-action guided by Dr Susan Shannon Course Coordinator, Senior Lecturer and Registered Architect and Mr David Shannon, also Registered Architect, and experienced Reflective Journal keeper

5. ASSESSMENT

The University's policy on [Assessment for Coursework Programs](#) is based on the following five principles:

- 1) assessment must encourage and reinforce learning;
- 2) assessment must measure achievement of the stated learning objectives;
- 3) assessment must enable robust and fair judgements about student performance;
- 4) assessment practices must be fair and equitable to students and give them the opportunity to demonstrate what they have learned; and
- 5) assessment must maintain academic standards (see: <http://www.adelaide.edu.au/policies/700/>)

5.1 ASSESSMENT SUMMARY

| Task/Assignment No. & Name | Due Date | Weight | Type | Learning Objective |
|--|----------------------------------|---------------|-------------|---------------------------|
| Assignment 1 work in Port Adelaide (group work) | 18 th April | 30% | Summative | 1,2,3,4,5, |
| Assignment 2 Travel Diary / Reflective Journal | 15 th of May (TBC) | 30% | Summative | 1,2, 4,5 |
| Assignment 3 Final individual presentation in Port Adelaide | 9 th October (TBC) | 40% | Summative | 3,4,5 |

5.2 REQUIREMENTS (DELIVERABLES)

Assignment 1 (See MyUni for further details and assessment criteria)

Includes two A1 panels, a banner, a model and a creative installation/performance per group.

Assignment 2 – (See MyUni for further details and assessment criteria)

Includes a travel diary realised with mixed techniques (drawings, sketching, writing, collage, digital, etc.) presented in a pdf file, A4 horizontal.

Assignment 3 – (See MyUni for further details and assessment criteria)

Individual presentation including: preliminary research work realised prior to departure, designed proposal polished and finalised to be used in a publication, project rationale, installation realised in Port Adelaide.

5.3 ASSESSMENT DETAIL

Marking & Feedback (General)

- Final results for the course will only be available through Access Adelaide and students should not contact the course coordinator or the tutors for the same.
- Feedback for in-class submissions will only be available during the tutorial as oral critique in the style of studio wall-crits. Students should arrange with peers to make notes for reference.

5.4 SUBMISSION

The submission dates and locations for various assignments associated with this course are:

| Task/Assignment No. & Name | Due Date | Weight | Submission Method |
|--|----------------------------------|---------------|---|
| Assignment 1 work in Port Adelaide (group work) | 18 th April | 30% | Public presentatio n in Port Adelaide |
| Assignment 2 Travel Diary / Reflective Journal | 15 th of May (TBC) | 30% | Peers presentatio n in Adelaide |
| Assignment 3 Final individual presentation in Port Adelaide | 9 th October (TBC) | 40% | Peers and public presentatio n in Port Adelaide |

| | | | |
|--|--|--|-----------------------|
| | | | Adelaide and MyUni |
|--|--|--|-----------------------|

All assignments must be submitted at the time and place as indicated above. Note that NO LATE submissions will be accepted unless it is due to illness and other accepted circumstances as explained in the School's Student Handbook.

Selected submissions of the Final Assignment will be included in the All-In Exhibition at the end of the semester.

Submissions (General):

- All submissions must include Student Name and Student ID Number. Submissions without Student Name or ID Number will not be considered for marking, and will receive zero marks in accordance with the guidelines.
- In addition, all assignments need to have an Assignment Cover Sheet which must be signed and dated by the student before submission. Please attach the cover sheet in front of the document, to the top left hand corner.
- Please adhere to submission deadlines and follow instructions provided.
- Students must not submit work for an assignment that has previously been submitted for this course or any other course without prior approval from the Course Coordinator.
- On occasion, the lecturer/tutor may wish to retain students' work for future reference and the relevant student will be informed at such a time.

Early Submission:

- There is an early submission box located on Level 4 which is cleared out daily at 10am. Please mark your submission clearly before placing in box.
- Models for in-class presentation cannot be handed in early.

Late Submission:

- The school will NOT accept late submissions and any such assignment will receive zero marks. This also applies to electronic submissions.
- Printing delays & hard disk crashes will not be entertained as legitimate causes for delay, so please ensure that the work is finished in advance.

Re-submission:

- The school has a resubmission policy whereby students can redeem failed work by submitting additional work for a maximum of 50%.
- The deadline for all re-submissions is 12pm on Friday December 11 2015

Good practice:

- Students should ensure that they regularly backup their work on multiple locations as hard-disk crashes are an unfortunate reality.
- When relying on community printing facilities, students should attempt to finish their work in advance to avoid unnecessary delays.
- Students must retain a copy of all assignments submitted (digital or hardcopy), as originals may be lost during the submission process.

For modified arrangements of submission and assessment due to special circumstances see the following Assessment Task Extension(s) & Additional Assessment guidelines.

Modified Arrangements (General)

- Students can apply for extensions or modified arrangements based on Medical conditions or other Extenuating circumstances. However, students need to submit their application along with supporting documents within 5 business days of the condition becoming applicable.
- The application forms are available from the Front Office and at http://www.adelaide.edu.au/student/exams/mod_arrange.html and need to be submitted at the Front Office along with any supporting documentation.
- Please note that submitting an application does not guarantee acceptance and the Course Coordinator will inform the applicant if the application is accepted. Please DO NOT contact the Course Coordinator directly.

Medical Reasons:

- In case of an extended medical condition which makes it impossible for the student to submit the work on time, an Application for Assessment Task Extension due to Medical Circumstances may be lodged with the Front Office along with a doctor's certificate within 5 business days.

Extenuating Circumstances:

- If the student is unable to submit the work on time due to extenuating circumstances an Application for Assessment Task Extension due to Extenuating Circumstances may be lodged with the Front Office.
- Please note that this is only available for certain military, religious, or legal obligations and does not extend to minor personal problems. (Refer to Student Handbook at <http://www.architecture.adelaide.edu.au/current/resources/> for further details or contact Student Advisor).

Compassionate Grounds:

- In case of certain extraordinary personal problems students can apply for extensions based on compassionate grounds. However, these must first be discussed with the Course Coordinator in person through appointment during the assigned office hours.
- To maintain privacy relating to personal issues students can contact the University Transition and Advisory Service at 8313 0100 or transition@adelaide.edu.au, or approach the Counselling Service on 83035663 for an individual appointment.

Additional Assessment:

- If a student receives a Fail grade for the course with an overall mark between 45 and 49, they may be eligible for an Additional Assessment which would allow them to get a maximum of 50 Pass for the Course.
- Additional Assessment offers are made by the School and the student will be informed directly once these are made available.

Disability:

- Students who have a disability and wish to seek modified submission or assessment arrangements need to contact the University Disability Services at 83135962 or disability@adelaide.edu.au for supporting documentation and then communicate these to the Course Coordinator in person through appointment during the assigned office hours.

Elite Athlete:

- Students who have national/international sporting commitments and wish to seek modified submission or assessment arrangements need to register with the University Elite Athlete Support Scheme at <http://www.adelaide.edu.au/eliteathletes/> and then communicate this to the Course Coordinator in person through appointment during the assigned office hours.

Turn-around time - Notebooks containing Assignment 2: Reflective Journal will be taken back to Australia on 15 Nov, and marked in the 2 weeks following together with Assignment 2D, blog, or Website after which your draft grade can be proposed to the Assessment Committee for final ratification and uploaded to Access Adelaide.

5.5 COURSE GRADING

Grades for your performance in this course will be awarded in accordance with the following scheme M10.

Further details of the grades/results can be obtained from [Examinations](#).

Grade Descriptors are available which provide a general guide to the standard of work that is expected at each grade level. More information at [Assessment for Coursework Programs](#).

Final results for this course will be made available through [Access Adelaide](#).

| M10 (Coursework Mark Scheme) | | |
|------------------------------|--------|-----------------------|
| Grade | Mark | Description |
| FNS | | Fail No Submission |
| F | 1-49 | Fail |
| P | 50-64 | Pass |
| C | 65-74 | Credit |
| D | 75-84 | Distinction |
| HD | 85-100 | High Distinction |
| CN | | Continuing |
| NFE | | No Formal Examination |
| RP | | Result Pending |

6. STUDENT FEEDBACK

The University places a high priority on approaches to learning and teaching that enhance the student experience. Feedback is sought from students in a variety of ways including on-going engagement with staff, the use of online discussion boards and the use of Student Experience of Learning and Teaching (SELT) surveys as well as CEQ surveys and Program reviews.

SELTs are an important source of information to inform individual teaching practice, decisions about teaching duties, and course and program curriculum design. They enable the University to assess how effectively its learning environments and teaching practices facilitate student engagement and learning outcomes. Under the current [SELT Policy \(http://www.adelaide.edu.au/policies/101/\)](http://www.adelaide.edu.au/policies/101/) course SELTs are mandated and must be conducted at least once every 2 years. Feedback on issues raised through course SELT surveys is made available to enrolled students through various resources (e.g. MyUni). In addition aggregated course SELT data can be found at: <http://www.adelaide.edu.au/clpd/selt/aggregates/>

7. STUDENT SUPPORT

| | | |
|-----------------------------------|---|--|
| Academic Support | Maths, Writing and speaking skills | http://www.adelaide.edu.au/mathslearning http://www.adelaide.edu.au/writingcentre |
| Counselling Service | Personal counselling for issues affecting study | http://www.adelaide.edu.au/counselling_centre/ |
| International Student Care | Ongoing support | http://www.international.adelaide.edu.au/support/isc/ |
| Student Care | Advocacy, confidential counselling, welfare support and advice | http://www.aau.org.au/ |
| Students with a Disability | Alternative academic arrangements | http://www.adelaide.edu.au/disability/ |
| | Reasonable Adjustments to Teaching & Assessment for Students with a Disability Policy | http://www.adelaide.edu.au/policies/64/ |

8. POLICIES & GUIDELINES

This section contains links to relevant assessment-related policies and guidelines. All University Policies can be obtained from: <http://www.adelaide.edu.au/policies/>

| | |
|---|---|
| Academic Honesty and Assessment Obligations for Coursework Students policy and Academic Dishonesty Procedures | http://www.adelaide.edu.au/policies/230/ |
| Assessment for Coursework Programs | http://www.adelaide.edu.au/policies/700/ |
| Copyright | http://www.adelaide.edu.au/policies/2643/ |
| Modified Arrangements for Coursework Assessment | http://www.adelaide.edu.au/policies/3303/ |
| Student Grievance Resolution Process | http://www.adelaide.edu.au/student/grievance/ |
| Unsatisfactory Academic Progress by Coursework Students | http://www.adelaide.edu.au/policies/1803/ |
| Academic Credit Arrangement Policy | http://www.adelaide.edu.au/policies/3203 |

ACADEMIC HONESTY & PLAGIARISM

Academic standards in relation to correct referencing and acknowledgement of sources are highly valued in this University and are specifically taught and developed in this School. Students have an ongoing obligation to be aware of the Academic Honesty and Assessment Obligations for Coursework Students Policy & Coursework Students: Academic Dishonesty Procedures <http://www.adelaide.edu.au/policies/230> and to:

- warrant that every piece of assessable work they submit is entirely their own and is not the product of collusion (another person assisting in the production of an assessment submission without the express requirement, or consent or knowledge of the assessor) except where group work is specifically sought
- acknowledge the source of any textual and graphic content in that assessable academic work which they have not created entirely themselves through standard referencing procedures
- acknowledge that there is a University-wide policy in relation to plagiarism (using another person's ideas, designs, words or works without appropriate acknowledgement) which is enacted within this School and each course, and that there are substantial penalties for plagiarism which may include the requirement for revising and resubmitting assessment work, receiving a result of zero for the assessment work, failing the course, expulsion and/or receiving a financial penalty.

A register of suspected plagiarism incidents is maintained within the School and at the Faculty level.

A plagiarist is one who takes the ideas, designs or writings of others, with or without permission, and passes them off as his or her own. Plagiarism includes among other things any copying of all or part of another student's essay, examination answer or design, or of text or an illustration from a published or unpublished book, website, article or paper, (etc.) without acknowledging the source. It also includes copying architectural, landscape and other design drawings, regardless of how they were obtained. In effect plagiarism is theft of intellectual property, and students should be aware of the consequences of using unacknowledged work of others (including the work of other students), whether that work is text or graphics, or copied from hard copy or from electronic sources such as web sites. The School and the University regard academic dishonesty as a very serious offence. If it is determined that there are no extenuating circumstances within an occurrence of plagiarism it may lead to a student receiving zero marks for a course, without the option of a resubmission.

FRAUD AWARENESS

Students are reminded that in order to maintain the academic integrity of all programs and courses, the university has a zero-tolerance approach to students offering money or significant value goods or services to any staff member who is involved in their teaching or assessment. Students offering lecturers or tutors or professional staff anything more than a small token of appreciation is totally unacceptable, in any circumstances. Staff members are obliged to report all such incidents to their supervisor/manager, who will refer them for action under the university's student's disciplinary procedures.